



Name of Business/Organization _____

Contact Person _____

Address _____

Phone Number (_____) _____ - _____ E-Mail Address _____

Describe Merchandise For Sale: _____

PLEASE READ AND INITIAL:

_____ Vendors agree to comply with all county and state laws and regulations. **ALL** vendors selling merchandise are required to obtain a Seller's Permit from the California State Board of Equalization.

_____ ALL vendors selling food/beverage items must be in possession of a current San Bernardino County Health Department permit. We recommend you familiarize yourself with the most current vendor requirements via the County's website: www.sbcounty.gov/dehs. **Note: All food vendors must provide their own hand-washing sinks in their booths. Ware-washing sinks WILL NOT be provided by the event organizer.**

_____ This application, along with payment in full, copies of all applicable permits, and proof of liability insurance (**naming the Twentynine Palms Chamber of Commerce and the City of Twentynine Palms as additional insured**), must be received PRIOR to the event to guarantee participation. **We reserve the right to refuse any vendor.** Applications **WILL NOT** be accepted until full payment and all copies of necessary permits are provided.

_____ Refunds will be made available prior to September 30, 2016. **No refunds will be issued after October 1, 2016.**

For Office Use Only

Paid By: (Circle One) Check # _____ Cash _____ Credit Card _____ PayPal _____ Date Received: _____

Amount Paid: \$ _____ Electricity Requested: YES _____ NO _____ Receipt #: _____ Rec'd By: _____

Insurance Certificate _____ CA Seller's Permit _____ CA Health Permit _____ Non-Profit Status _____

Seller's Permits

All vendors are required to have a Seller's Permit from the California State Board of Equalization. To obtain one, contact:

California State Board of Equalization
35900 Bob Hope Drive #280
Rancho Mirage, CA 92270
www.boe.ca.gov/permits_licenses.htm
(760) 770-4828

Note: Be prepared to be inspected by a California State Board of Equalization representative.

Health Permits

All booths preparing, selling, or giving away food are required to have a Health Permit from the San Bernardino County Department of Environmental Health Services. To obtain one, contact:

San Bernardino County Department of Environmental Health Services
385 North Arrowhead Avenue
San Bernardino, CA 92415
www.sbcounty.gov/dehs
(800) 442-2283

Note: Be prepared to be inspected by a San Bernardino County Health Department Official.

Vendor Requirements

1. California State Board of Equalization Seller's Permit #: _____

(Food Vendors only) San Bernardino County DEHS Health Permit #: _____

Liability Insurance Company: _____ Policy #: _____

2. Fire extinguishers are **REQUIRED BY LAW** for any vendor using a generator, propane tanks, or other flammable or combustible substances.

3. Vendors must provide all supplies and equipment including booths, tables, chairs, lighting, trash receptacles, extension cords (at least 100' in length), etc. Electrical hookups are limited. *Please indicate on the following page if you will need 220-volt service.* Weather is unpredictable; be prepared in case of wind. All pop-up canopies **MUST** be anchored down. No exceptions will be made.

4. Vendors are responsible for securing their enclosures and goods. Vendors understand the area is not covered by a structure, and there is no security after event hours. Liability and responsibility lies with each vendor. All merchandise must remain in your assigned space. **DO NOT** encroach upon adjacent vendor spaces, sidewalks, or roadways. You must clean your space before departing.

Vending hours are as follows: Friday: 3pm-10pm; Saturday 12pm-10pm; Sunday 12pm-6pm

Vendor set up time: Friday 12:00pm; Saturday ONLY vendors 10:00am on Saturday

No refunds will be issued due to inclement weather or acts of nature occurring during the event. Should the event be canceled prior to opening, the vendor will be refunded the entire amount paid. All refunds will be mailed within 30 days of the event.

Vendor Fees

Vendor space is limited and available on a first-come, first-served basis. All vendor pricing is based on a 10' x 10' space. Any additional space within original vendor application can be acquired for only \$50 for each additional 10' x 10' space. We reserve the right to refuse any vendor.

- Food Vendors: \$300.00
 - Food Vendors (Chamber Members): \$250.00
 - Retail Vendors: \$175.00
 - Retail Vendors (Chamber Members): \$125.00
 - Retail Vendors **Saturday ONLY**: \$100.00
 - Retail Vendors **Saturday ONLY** (Chamber Members): \$75.00
 - Non-Profit* Sales Vendors: \$120.00
 - Non-Profit* Sales **Saturday ONLY**: \$100.00
 - Non-Profit*/Information Only Vendors: \$75.00
 - Non-Profit*/Info Only Vendors **Saturday ONLY**: \$50.00
- *Proof of Non-Profit 501(c)(3) status must be provided along with this application.**
- Check here if you will need additional space (\$50.00 for each additional 10' x 10' space): _____
 - Check here if you will need 220-volt service.

Make Checks Payable to:
Twentynine Palms Chamber of Commerce
73484 Twentynine Palms Highway
Twentynine Palms, CA 92277

Return Check Policy: Checks returned from financial institutions for any reason will be charged a \$35.00 fee and vendor will not be allowed to participate in this event or future events until all fees have been paid in full.

PLEASE READ AND INITIAL:

_____ Participants, by execution of this entry form, release and discharge all above sponsors, their members, agents, employees, volunteers and/or the employees, representatives, and anyone else connected with the management or presentation of the Pioneer Days Celebration, from and against all liability loss that the participants or entrants, guests (including family and relatives), may sustain or incur as a result of any known or unknown damages, injuries, claims, demands, or judgments arising from participants' or entrants' involvement in the October 21st-23rd, 2016 Pioneer Days Celebration in Twentynine Palms, CA.

_____ I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assignees, without any expectation or right to compensation.

_____ I understand that should I set up a canopy tent, it must be secured to ensure the safety of myself, other individuals and property at the event. It is recommended that a 10' x 10' outdoor vendor tent needs a minimum of 40 lbs. per leg, or 160 lbs total, to be stabilized in wind when set up on a hard surface such as a street or sidewalk.

_____ For the safety of myself and others at the event, I agree to not relocate or remove my booth from said event no earlier than 6:00PM on October 23, 2016 (10PM for Saturday ONLY vendors).

Lodging and camping information is available at www.29chamber.org/visitorinformation/lodging, or by calling 760-367-3445.

Printed Name

Signature

Date

For more information, please contact the Twentynine Palms Chamber of Commerce:
760-367-3445 • 29Chamber@29Chamber.org • www.29Chamber.org



Before you submit your Vendor's Application, please double-check that you have attached copies of ALL REQUIRED DOCUMENTS (if applicable):

- CALIFORNIA STATE BOARD OF EQUALIZATION SELLER'S PERMIT
- COUNTY OF SAN BERNARDINO DEPARTMENT OF PUBLIC HEALTH PERMIT
- CERTIFICATE OF LIABILITY INSURANCE, ***NAMING THE TWENTYNINE PALMS CHAMBER OF COMMERCE (73484 TWENTYNINE PALMS HIGHWAY, TWENTYNINE PALMS, CA 92277) AND THE CITY OF TWENTYNINE PALMS (6136 ADOBE ROAD, TWENTYNINE PALMS, CA 92277) AS ADDITIONAL CERTIFICATE HOLDERS***
- PAYMENT IN FULL
- PROOF OF NON-PROFIT 501(c)(3) STATUS, *if applicable*

Applications **WILL NOT** be accepted until full payment and all necessary documents are provided.