



*City of Twentynine Palms 4th of July Celebration*  
 Tuesday, July 4, 2017— 4:00PM until the last firework pop!  
 Luckie Park - Twentynine Palms, California

**Vendor Application**

Name of Business/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Describe Merchandise For Sale: \_\_\_\_\_

\_\_\_\_\_

**PLEASE READ AND INITIAL:**

\_\_\_\_\_ Vendors agree to comply with all county and state laws and regulations. **ALL** vendors selling merchandise are required to obtain a Seller's Permit from the California State Board of Equalization.

\_\_\_\_\_ ALL vendors selling food/beverage items must be in possession of a current San Bernardino County Health Department permit. We recommend you familiarize yourself with the most current vendor requirements via the County's website: [www.sbcounty.gov/dehs](http://www.sbcounty.gov/dehs).

**Note: All food vendors must provide their own hand-washing sinks in their booths. Ware-washing sinks WILL NOT be provided by the event organizer.**

\_\_\_\_\_ This application, along with payment in full, copies of all applicable permits, and proof of liability insurance (**naming the Twentynine Palms Chamber of Commerce and the City of Twentynine Palms as additional insured**), must be received PRIOR to the event to guarantee participation. **We reserve the right to refuse any vendor.** Applications **WILL NOT** be accepted until full payment and all copies of necessary permits are provided.

\_\_\_\_\_ Refunds will not be offered after **June 23, 2017**.

**For Office Use Only**

**Paid By: (Circle One) Check #** \_\_\_\_\_ **Cash** **Credit Card** **PayPal** **Date Received:** \_\_\_\_\_

**Amount Paid: \$** \_\_\_\_\_ **Electricity Requested: YES** \_\_\_\_\_ **NO** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_ **Rec'd By:** \_\_\_\_\_

**Insurance Certificate** \_\_\_\_\_ **CA Seller's Permit** \_\_\_\_\_ **CA Health Permit** \_\_\_\_\_ **Non-Profit Status** \_\_\_\_\_

**Seller's Permits**

All vendors are required to have a Seller's Permit from the California State Board of Equalization. To obtain one, contact:

California State Board of Equalization  
35900 Bob Hope Drive #280  
Rancho Mirage, CA 92270  
www.boe.ca.gov/permits\_licenses.htm  
(760) 770-4828

**Note: Be prepared to be inspected by a California State Board of Equalization representative.**

**Health Permits**

All booths preparing, selling, or giving away food are required to have a Health Permit from the San Bernardino County Department of Environmental Health Services. To obtain one, contact:

San Bernardino County Department of Environmental Health Services  
385 North Arrowhead Avenue  
San Bernardino, CA 92415  
www.sbcounty.gov/dehs  
(800) 442-2283

**Note: Be prepared to be inspected by a San Bernardino County Health Department Official.**

---

**Vendor Requirements**

1. California State Board of Equalization Seller's Permit #: \_\_\_\_\_

(Food Vendors only) San Bernardino County DEHS Health Permit #: \_\_\_\_\_

Liability Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

2. Fire extinguishers are **REQUIRED BY LAW** for any vendor using a generator, propane tanks, or other flammable or combustible substances.

3. Vendors must provide all supplies and equipment including booths, tables, chairs, etc. Vendors are requested to supply their own power. Electrical hookups are limited. Extension cords should be at least 100' in length. *Please indicate on the following page if you will need 220-volt service.* Weather is unpredictable; be prepared in case of wind. All pop-up canopies **MUST** be anchored down. No exceptions will be made.

4. All merchandise must remain in your assigned space. **DO NOT** encroach upon adjacent vendor spaces, sidewalks, or roadways. You must clean your space before departing.

5. **Vendors may begin setting up as early as 12:00PM, no later than 3:00PM.** Vendors cannot shut down prior to the close of the event for any reason without prior written authorization from Chamber personnel.

**No refunds will be issued due to inclement weather or acts of nature occurring during the event. Should the event be canceled prior to opening, the vendor will be refunded the entire amount paid. All refunds will be mailed within 30 days of the event.**

Vendor Fees

- Food Vendors: \$80.00
- Food Vendors (Chamber Members): \$70.00
  
- Retail Vendors: \$50.00
- Retail Vendors (Chamber Members): \$40.00
  
- Non-Profit\*/Information Only Vendors: \$35.00  
*\*Proof of Non-Profit 501(c)(3) status must be provided along with this application.*
  
- Check here if you will need 220-volt service.

**Make Checks Payable to:**  
Twentynine Palms Chamber of Commerce  
73484 Twentynine Palms Highway  
Twentynine Palms, CA 92277

*Return Check Policy: Checks returned from financial institutions for any reason will be charged a \$25.00 fee and vendor will not be allowed to participate in this event or future events until all fees have been paid in full.*

**PLEASE READ AND INITIAL:**

\_\_\_\_\_ Participants, by execution of this entry form, release and discharge all above sponsors, their members, agents, employees, volunteers and/or the employees, representatives, and anyone else connected with the management or presentation of the event, from and against all liability loss that the participants or entrants, guests (including family and relatives), may sustain or incur as a result of any known or unknown damages, injuries, claims, demands, or judgments arising from participants' or entrants' involvement in the July 4, 2017 Independence Day Celebration.

\_\_\_\_\_ I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assignees, without any expectation or right to compensation.

\_\_\_\_\_ I understand that should I set up a canopy tent, it must be secured to ensure the safety of myself, other individuals and property at the event. It is recommended that a 10' x 10' outdoor vendor tent needs a minimum of 40 lbs. per leg, or 160 lbs total, to be stabilized in wind when set up on a hard surface such as a street or sidewalk.

\_\_\_\_\_ For the safety of myself and others at the event, I agree to not relocate or remove my booth from said event no earlier than 9:00PM on July 4, 2017.

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

For more information, please contact the Twentynine Palms Chamber of Commerce:  
760-367-3445  
29Chamber@29Chamber.org  
www.29Chamber.org



Before you submit your Vendor's Application, please double-check that you have attached copies of ALL REQUIRED DOCUMENTS (if applicable):

- CALIFORNIA STATE BOARD OF EQUALIZATION SELLER'S PERMIT
- COUNTY OF SAN BERNARDINO DEPARTMENT OF PUBLIC HEALTH PERMIT
- CERTIFICATE OF LIABILITY INSURANCE, ***NAMING THE TWENTYNINE PALMS CHAMBER OF COMMERCE AND THE CITY OF TWENTYNINE PALMS AS ADDITIONAL CERTIFICATE HOLDERS***
- PAYMENT IN FULL
- PROOF OF NON-PROFIT 501(c)(3) STATUS, *if applicable*

Applications **WILL NOT** be accepted until full payment and all necessary documents are provided.